



## STEWART SCIENCE COLLEGE, CUTTACK

### COLLEGE CODE OF ETHICS IN ACADEMIC RESEARCH & PUBLICATION

Keeping in view regarding quality excellence as well as academic freedom, at all levels, Stewart Science College is committed in promoting and maintaining high standards of integrity and accountability in the conduct of academic research and is keen to embed and endorse a culture of honesty and transparency in all its institutional activities.

In undertaking this commitment, the Institute emphasizes that academic freedom is a core value to be safeguarded and sustained. The Institute is dedicated to guaranteeing a free academic environment to conduct research, to teach, to speak and to publish, subject to the norms and standards of scholarly inquiry, without interference or penalty, wherever the search for truth, knowledge, scholarship and/or understanding may lead to.

Stewart Science College is a Govt. aided college affiliated to Utkal University, where most of its faculties are engaged in research work mainly funded by UGC and other agencies. It requires its members to adhere to the terms and conditions governing access to such resources, be they on paper or in digital format.

The Institute invites its members of teaching staff, to abide by the highest standards of integrity in their conduct of academic research and/or support to academic research activities. At the same time, integrity, accountability and responsibility in conducting academic research form the cornerstone of any academic enterprise and violations of widely-recognized academic research standards represent serious offences to the entire academic community at the Institute and are considered injurious for its credibility and authority as an institution that promotes excellence in academic research .

#### **PRINCIPLES AND VALUES OF ACADEMIC INTEGRITY**

Academic integrity is defined in terms of the commitment to the values of honesty, trust, fairness, respect, responsibility, legality and dissemination.

#### **Honesty**

An academic institution should advance the quest for truth, knowledge, scholarship and understanding by requiring intellectual and personal honesty in learning, teaching and research.

#### **Trust**

An academic institution should foster a climate of mutual trust to encourage the free exchange of ideas and enable all to reach their highest potential.

#### **Fairness**

An academic institution should seek to ensure fairness in institutional standards, practices and procedures as well as fairness in interactions between members of the institution.

#### **Respect**

An academic institution should promote respect among students, staff and faculty: respect for self, for others, for scholarship and research, for the educational process and intellectual heritage.

#### **Responsibility**

An academic institution should uphold high standards of conduct in learning, teaching and research by requiring shared responsibility for promoting academic integrity among all members of staff.

## **Legality**

An academic institution should observe valid legal norms related to the conduct and publication of research particularly in relations to copyright, the intellectual property rights of third parties, the terms and conditions regulating access to research resources and the laws of governing them.

## **Communication**

An academic institution should seek to make the results of its research as widely and as freely available as possible.

## **MISCONDUCT IN ACADEMIC RESEARCH:**

Misconduct in academic research implies fabrication, falsification, plagiarism or deception in proposing, carrying out or reporting results of research. Misconduct also includes any plan or attempt to do any misappropriation that will hamper other's work. It does not include honest error or honest differences in interpretation or judgment in evaluating research methods or results, or misconduct unrelated to research processes.

Misconduct includes (and is not limited to) the following acts:

### **Plagiarism**

The deliberate copying of ideas, text, data or other work (or any combination thereof) without due permission and acknowledgement.

### **Piracy**

The deliberate exploitation of ideas from others without proper acknowledgement

### **Abuse of intellectual property rights**

Failure to observe legal norms regarding copyright and the moral rights of authors.

### **Abuse of Research Resources**

Failure to observe the terms and conditions of institutionally licensed research resources.

### **Misinterpretation**

The deliberate attempt to represent falsely or unfairly the ideas or work of others, whether or not for personal gain or enhancement.

### **Personation**

The situation where someone other than the person who has submitted any academic research work has prepared (parts of) the work;

### **Fabrication and fraud**

The falsification or invention of qualifications, data, information or citations in any formal academic research work.

## **PROCEDURES FOR INVESTIGATION OF RESEARCH MISCONDUCT**

### **1. Instigation of proceedings**

Without prejudice to the right and duty of Departments to address and assess issues of plagiarism in the course of the regular assessment of a paper presented by a researcher, any person may submit a complaint about academic misconduct to the Principal. Such complaints need to be supported by sufficient evidence. The Principal will decide whether the allegation is serious enough to warrant an Investigation by the Research Coordination Committee.

The Committee may carry out:

- A preliminary investigation to ascertain whether there is sufficient substance to the allegation as to warrant a more thorough investigation;
- A formal inquiry which may include the consultation or involvement of external experts when needed.

**Investigation report and recommendations**

The Research Coordination Committee (RCC) of the college will produce a report stating:

- the procedures under which the formal investigation was conducted;
- how and, where appropriate, from whom information was obtained;
- the findings of the committee and the basis for these;
- a summary of the views of the respondent; and
- a description of any recommendations made by the committee.

The respondent will receive a copy of the investigation report and have an opportunity to comment on it. Comments may be submitted to the RCC and will be attached as an addendum to the investigation report.

If disciplinary actions are recommended, the college Research Coordination Committee (RCC) will communicate to the concerned authority for further action.

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